

## HAPPY Embroidery Machine Class Registration

*For classes held at TEXMAC Inc. for 2020*

Please do one of the following to register and apply for a confirmation form:

(1) Fill out the information and send by fax (704-392-1621 attention: Rene) or mail to the address above.

- or -

(2) E-mail the information below to rrosales@texmacusa.com (Rene Rosales)

For questions about class, contact the instructor at 704.393.6558 or send an e-mail to [rrosales@texmacusa.com](mailto:rrosales@texmacusa.com).

**Registration Contact Information** Your company name or the full name of the person who purchased your equipment: \_\_\_\_\_

Name(s) of the people attending: (2 per party) \_\_\_\_\_

Contact phone #s: \_\_\_\_\_ fax# \_\_\_\_\_

e-mail: \_\_\_\_\_

City/State you are traveling from: \_\_\_\_\_

**Payment Information**  
(choose 1 of the 3 options)

- Option 1:** my equipment was purchased directly from TEXMAC; the basic level classes were included with my purchase
- Option 2: \$98.00 per person per class** – my equipment was not purchased from TEXMAC
- Option 3: I will be purchasing the \$1,000 transfer fee** before registering, enabling my eligibility for Option 1 above.  
(see information on "Transfer Fee" below).

I will be paying by:  Credit Card  Check  Other \_\_\_\_\_

**Info About Your Equipment**

**This information is required.** Please check all that apply.

Equipment:  HCH-701 Journey  HCS-1201 Voyager  HCD-1501  HCU-1501  
serial# \_\_\_\_\_  check if your machine has a touch screen

**Select Class Date** Enter which class (date) you wish to attend:

Beginner-level embroidery machine class, date: Friday, \_\_\_\_\_, 2020

**About the Transfer Fee:** The 1-time \$1,000 fee purchases the following benefits for those who purchase Happy-brand embroidery machines through any other means than direct purchase from TEXMAC Inc: (1) Texmac support on any remaining warranty (based on machine's original date of purchase from TEXMAC Inc.), (2) Direct telephone/e-mail/internet support from Texmac technical staff (3) Preferred access to classroom & online / internet training through Texmac Education staff (4) unlimited access to Texmac basic-level classes

**Confirmation:** After completing the above form and submitting it to TEXMAC, attendees will receive a confirmation form in writing or via e-mail as acknowledgement of confirmed reservation.

**TEXMAC USE ONLY**

Payment processed \_\_\_\_\_  Confirmation Sent \_\_\_\_\_ Notes: \_\_\_\_\_

## INFORMATION ON BASIC MACHINE CLASS Held in Charlotte, North Carolina

### Basic Level Training: Setup, Operation & Maintenance of Happy 1-Head embroidery machines (including HAPPY HCH, HCS, HCD, and HCU model lines)

**Class Duration: 9:30am to 5:00pm** (with 12:00pm-1:30pm break)

Note: Class members are encouraged but not required to bring their own laptops (if practical) to take better advantage of some learning tools. *Topic schedule is approximate and may change.*

- **Morning Session Topics** (9:30 to 12:00)
  - Embroidery Machines Intro/ (needles, thread, machine basics) – learning important hands-on techniques
  - Introduction to Control Panel: Basic Operations, Setting design colors and hoop fit
  - Basic Threading and Tension
  - Hooping basics
  
- **Afternoon Session Topics** (1:30 to 5:00pm)
  - Embroidery practice: hands-on setup & embroidering using machines in-class
  - Techniques for different garments: backing, topping, needles, etc.
  - Basic Upkeep/Maintenance: Oiling and Cleaning
  - Maintenance, troubleshooting, basic adjustments procedures
  - Embroidery on finished ballcaps
  
- **Additional/Optional Topics** (based on class requests / available time, etc)
  - May include: running an embroidery business, additional settings & functions of the machine, additional hooping techniques

#### **Procedures and Policies for Training Classes at TEXMAC Inc.**

- Up to 2 persons per company may attend Attendees must be at least 16 years of age, due to the operation of machinery in the classroom
- Service animals are welcome at TEXMAC Inc, but please notify us at least a week in advance. Policy requires advanced notification to other attendees due to possible issues such as documented allergies, phobias, etc.
- Registration forms and any applicable payment must be received at least 1 week in advance prior to the date of class start to confirm your seat.

**CREDIT CARD AUTHORIZATION**

FAX TO: 704-392-1621

ATTENTION: \_\_\_\_\_

EMAIL TO: \_\_\_\_\_

PAYMENT \_\_\_\_\_ PREAUTHORIZATION \_\_\_\_\_

NAME OF **COMPANY** CHARGE IS FOR: \_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_

NAME ON CREDIT CARD: \_\_\_\_\_

ADDRESS ON CREDIT CARD: \_\_\_\_\_

AMOUNT OF SALE: \$ \_\_\_\_\_

CREDIT CARD: VISA - MASTERCARD - AMERICAN EXPRESS - DISCOVER

CREDIT CARD NUMBER: \_\_\_\_\_

\*\*\*CREDIT CARD SECURITY CODE: \_\_\_\_\_

CREDIT CARD EXPIRATION DATE: \_\_\_\_\_

BUSINESS TELEPHONE NO.: \_\_\_\_\_

HOME TELEPHONE NO.: \_\_\_\_\_

I hereby authorize TEXMAC INC. to charge the above credit card \$ \_\_\_\_\_  
for the purchase of parts, machinery, software, or service.

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**Notice:**

**\*\*\*For order processing, please attach photocopies of photo ID and credit card.  
Submit this form together with the related quote or service report.**

**\*\*\*For large purchases you, may need to contact your financial institution to  
authorize the transaction.**