

REGISTRATION: Beginner-Level Training Classes

For Equipment and Software Classes at TEXMAC Inc. for 2019

Please do one of the following to register and apply for a confirmation form:

(1) Fill out the information and send by fax (704-392-1621 attention: Rene) or mail to the address above.

- or -

(2) E-mail the information below to rrosales@texmacusa.com (Rene Rosales)

For questions about class, contact the instructor at 704.393.6558 or send an e-mail to rrosales@texmacusa.com.

<i>Registration Contact Information</i>	<p>Your company name or the full name of the person who purchased your equipment: _____</p> <p>Name(s) of the people attending: (2 per party) _____</p> <p>Contact phone #s: _____ fax# _____</p> <p>e-mail: _____</p> <p>City/State you are traveling from: _____</p>
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<i>Payment Information (choose 1 of the 3 options)</i>	<p><input type="checkbox"/> Option 1: my equipment was purchased directly from TEXMAC; the basic level classes were included with my purchase</p> <p><input type="checkbox"/> Option 2: \$98.00 per person per class – my equipment was not purchased from TEXMAC</p> <p><input type="checkbox"/> Option 3: I will be purchasing the \$1,000 transfer fee before registering, enabling my eligibility for Option 1 above. <i>(see information on "Transfer Fee" below).</i></p> <p>I will be paying by: <input type="checkbox"/> Credit Card <input type="checkbox"/> Check <input type="checkbox"/> Other _____</p>
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<i>Info About Your Equipment</i>	<p>This information is required. Please check all that apply.</p> <p>Equipment: <input type="checkbox"/> Stitch & Sew <input type="checkbox"/> HCH-701 Journey <input type="checkbox"/> HCS-1201 Voyager <input type="checkbox"/> HCD-1501</p> <p>serial# _____ <input type="checkbox"/> check if your machine has a touch screen</p>
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<i>Select Class(es)</i>	<p>Check which classes you'll be attending (fee may apply, see Payment Information above)</p> <p><input type="checkbox"/> Beginner-level digitizing class date: Thursday, _____, 2019</p> <p><input type="checkbox"/> Beginner-level embroidery machine class date: Friday, _____, 2019</p>
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About the Transfer Fee: The 1-time \$1,000 fee purchases the following benefits for those who purchase Happy-brand embroidery machines through any other means than direct purchase from TEXMAC Inc: (1) Texmac support on any remaining warranty (based on machine's original date of purchase from TEXMAC Inc.), (2) Direct telephone/e-mail/internet support from Texmac technical staff (3) Preferred access to classroom & online / internet training through Texmac Education staff (4) unlimited access to Texmac basic machine & digitizing classes

Confirmation: After completing the above form and submitting it to TEXMAC, attendees will receive a confirmation form in writing or via e-mail as acknowledgement of confirmed reservation.

<p>TEXMAC USE ONLY</p> <p><input type="checkbox"/> Payment processed _____ <input type="checkbox"/> Confirmation Sent _____ Notes: _____</p>

ABOUT THE CLASSES OFFERED IN CHARLOTTE, North Carolina

Basic Training Week

Digitizing Software Class: Digitizing Fundamentals, Skills & Techniques

9:30am to 5:00pm (with 12:00pm-1:30pm break)

Learning Lettering, Editing, & Digitizing. *Note: Topic schedule is approximate.*

- Morning Session Topics (9:30 to 12:00)
 - Introduction to Embroidery Theory & Stitch Quality
 - Key boundaries: 1mm (.04inch) and 10mm (0.4inch)
 - Introduction to Stitch & Sew program
 - Lettering (basics, then common commercial lettering jobs)
 - Optimizing output for your embroidery machine (sewing efficiency, quality)
 - Adjusting for different types of fabrics
- Afternoon Session Topics (1:30 to 5:00pm)
 - More on embroidery settings/adjustments
 - Advanced lettering / Combining lettering with Stock Designs
 - Key digitizing tools: the freeform & column tools
 - Preparing digitizing jobs
 - Digitizing logos

Basic Level Training: Setup, Operation & Basic Upkeep of Happy 1-Head embroidery machines (including HAPPY HCH, HCS, and HCD model lines)

9:30am to 5:00pm (with 12:00pm-1:30pm break)

Note: Class members are encouraged but not required to bring their own laptops (if practical) to take better advantage of some learning tools. *Topic schedule is approximate and may change.*

- Morning Session Topics (9:30 to 12:00)
 - Embroidery Machines Intro/ (needles, thread, machine basics)
 - Introduction to Control Panel: Basic Operations, Setting design colors and hoop fit
 - Basic Threading and Tension
 - Hooping basics
 - Techniques for different garments: backing, topping, needles, etc.
 - Commercial embroidery basics (efficiency, digitizing, designs, etc)
- Afternoon Session Topics (1:30 to 5:00pm)
 - More on embroidery settings/adjustments
 - Basic Upkeep/Maintenance: Oiling and Cleaning
 - Maintenance, troubleshooting, basic adjustments procedures
- Additional/Optional Topics (based on class requests / available time, etc)
 - May include: running an embroidery business, sewing on finished ballcaps, additional hooping techniques

Procedures and Policies for Training Classes at TEXMAC Inc.

- Up to 2 persons per company may attend Attendees must be at least 16 years of age, due to the operation of machinery in the classroom
- Service animals are welcome at TEXMAC Inc, but please notify us at least a week in advance. Policy requires advanced notification to other attendees due to possible issues such as documented allergies, phobias, etc.
- Registration forms and any applicable payment must be received at least 1 week in advance prior to the date of class start to confirm your seat.

CREDIT CARD AUTHORIZATION

FAX TO: 704-392-1621

ATTENTION: _____

EMAIL TO: _____

PAYMENT _____ PREAUTHORIZATION _____

NAME OF **COMPANY** CHARGE IS FOR: _____

COMPANY ADDRESS: _____

NAME ON CREDIT CARD: _____

ADDRESS ON CREDIT CARD: _____

AMOUNT OF SALE: \$ _____

CREDIT CARD: VISA - MASTERCARD - AMERICAN EXPRESS - DISCOVER

CREDIT CARD NUMBER: _____

***CREDIT CARD SECURITY CODE: _____

CREDIT CARD EXPIRATION DATE: _____

BUSINESS TELEPHONE NO.: _____

HOME TELEPHONE NO.: _____

I hereby authorize TEXMAC INC. to charge the above credit card \$ _____
for the purchase of parts, machinery, software, or service.

TITLE

PRINTED NAME

SIGNATURE

DATE

Notice:

*****For order processing, please attach photocopies of photo ID and credit card.
Submit this form together with the related quote or service report.**

*****For large purchases you, may need to contact your financial institution to
authorize the transaction.**